



**AFRICAN CENTER OF EXCELLENCE
CENTRE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH
UNIVERSITY OF PORT HARCOURT
MINUTES OF MEETING**

**TITLE: MINUTES OF THE 3RD MANAGEMENT COMMITTEE MEETING OF ACE-PUTOR HELD ON
TUESDAY, 22ND JANUARY, 2019 AT ACE-CEFOR BOARD ROOM**

START TIME: 12:20 END TIME: 15:15 Number of Participants: 15

The following members attended the meeting:

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|---------------------------------------|---------------------------------------|
| 1. Dr Daprim Ogaji | Centre Leader |
| 2. Professor Onyewuchi Akaranta | ACE Coordinator |
| 3. Professor Best Ordinioha | Public Health Research Theme Leader |
| 4. Dr Antoinette Ndidiamaka Ezejiofor | Toxicological Research Theme Leader |
| 5. Dr Faith Diorgu | Industrial Liaison Officer |
| 6. Dr Oluseye Babatunde | Applied Research Coordinator |
| 7. Dr Kingsley C. Patrick-Iwuanyanwu | Academic Coordinator/ M&E Officer |
| 8. Dr Catherine Chidinma Ikewuchi | Nutrition Research Team Leader |
| 9. Mrs Josephine Gbobbo | Nursing Research Team Leader |
| 10. Williams Wodi | Communication Desk Officer |
| 11. Mr Henry Chinedu Amadi | Procurement Officer |
| 12. Mrs Nengi M. Isagua | Project Accountant |
| 13. Mr Aselemi Umor | Internal Auditor |
| 14. Mrs Rosannah S. Worlu | Student enrolment and support Officer |

Secretary

Mr. Confidence Igwe Admin Head/Desk Officer

Apologies

Apologies were received from Professor Orish Orisakwe the Deputy Centre Leader

Opening

The Centre Leader, Dr Daprim Ogaji, declared the meeting open at 12:20 p.m. after an opening prayer by Dr K. C. Patrick-Iwuanyanwu. The Centre Leader in his opening remarks welcomed members of the Management Committee. The Centre Leader informed the Committee that the

communication system for the Centre has been set up. He encouraged team work and proper networking among the Committee members to achieve the Centre's goals.

Agenda

The agenda was adopted as presented by a motion moved by Mr. Henry Chinedu Amadi and seconded by Mr. Aselemi Umor.

Matters Arising

PUTOR Website

Progress report on the progress in the development of the Centre's website was given by the Centre Leader.

Report from Academic Sub-Committee

The Chairman, the Academic program's sub-committee, Dr K. C. Patrick-Iwuanyanwu, presented the progress report on the Centre's academic programs and curriculum to the Management Committee.

The Management Committee deliberated and approved the program of the Centre.

This includes;

- That Internship placement for Masters' degree candidates would last for one month, while Doctoral candidates would spend 3 months.
- 1. Prospective doctoral candidates must submit and defend a proposal which must be based on the Centre's area of focus—namely; Public Health and Toxicological Research.
- 2. That the duration of the MSc programme should be 12 months, including research.
- 3. That the duration of the Full-Time Doctoral programme should be 36 months (3years), and a maximum of 4 years, while Part-Time candidates should spend 60 months (5 years).
- 4. That the students will graduate within the stipulated timeframe in line with global best practices.
- 5. That the formal launch of the PUTOR Centre has been provisionally set for April 2019 and will involve all stakeholders.

Report from Sub-Committee on Applied Research

The Chairman, Dr Oluseye Babatunde presented a provisional report on how to solve the developmental challenges in PUTOR. He disclosed that his Sub-Committee's vision for PUTOR is to solve developmental challenge in terms of research where a system level approach would be used to achieve the stated purpose. Dr Babatunde explained how oil and gas exploration had adversely impacted the physical, social and biological components of the environment.

The Management Committee noted the information and advised the Sub-Committee on Applied Research to tidy up its work within two weeks and submit to the secretariat.

Report from Industrial Liaison Co-ordinating Team

The Chairman, Dr Faith Diorgu, presented a report on the effective collaborative partnership between ACE-PUTOR and other partners which were grouped into three categories, namely; Industry, Government Sector and Academic Institutions.

Dr Diorgu informed the Management Committee that her Committee met once to consider a list of other possible partnership institutions and organisations. She disclosed that the Committee has decided to validate the list of already existing partners after which more will be added to the list before MOUs will be developed and signed between these partners and the university.

Any other Business (AOB)

The communication officer, Williams Wodi told the Management Committee that he and the Centre Leader had already produced the ***PUTOR FACTSHEET FLYER*** which he said was ready for production. He said that the PUTOR FACTSHEET would keep stakeholders and the general public informed about the activities of the Centre. The Communication Desk Officer also stressed the need to initiate a ***Quarterly*** or ***Bi-annual Newsletter*** to disseminate information about the activities of PUTOR.

Adjournment

In the absence of any other matter, Mr Aselemi Umor moved the motion for adjournment and was seconded by Dr Antoinette Ndidiamaka Ezejiofor. The next meeting of the management

committee was scheduled for Thursday 7th March 2019 by 12 noon at the CEFOR Seminar Room

Closing

The meeting came to an end at 3:15 p. m following a closing prayer by Mrs Nengi Isagua.



DR DAPRIM OGAJI
Centre Leader



CONFIDENCE IGWE
Secretary