

## AFRICA CENTRE OF EXCELLENCE CENTRE FOR PUBLIC HEALTH AND TOXICOLOGICAL RESEARCH UNIVERSITY OF PORT HARCOURT



**ACE PUTOR UNIPOINT**

### INVITATION TO TENDER FOR THE EXECUTION OF CAPITAL PROJECTS IN THE UNIVERSITY OF PORT HARCOURT

**1. INTRODUCTION**

The ACE-IMPACT Project is focused on increasing the quality and relevance of post-graduate education in selected universities through regional specialization, applied research, upfront university-industry linkage, and regional and international coordination. The Africa Centre of Excellence in Public Health and Toxicological Research (ACE-PUTOR) hereby invites reputable companies with relevant experience to tender for the under listed projects for the new ACE-PUTOR building in the University of Port Harcourt.

**2. SCOPE**

Item specification	No
<b>Lot 1. Supply and installations of Air Conditioners (NG/PUTOR/GDS/NCB/23/01)</b>	
2.0hp Hisense Standing AC	5
1.5hp Hisense Split AC	23
1.0hp Hisense Split AC	2
<b>Lot 2. Supply Desk Top Computers (NG/PUTOR/GDS/NCB/23/02)</b>	
HP 200G4 All-in-one desktop, 21.5" diagonal full HD display, win 10 home 64, 10 <sup>th</sup> gen intel core i3, 8 GB memory, 1 TB SSD	24
<b>Lot 3. Supply and installation of Television and Fans (NG/PUTOR/GDS/NCB/23/03)</b>	
ORL Mega 62" Ceiling Fan	77
Ox 18 inches Standing Fan with metal blades	8
TV-55-inch Hisense UHD 4K TV	6
TV-32-inch Hisense UHD 4K TV	5
<b>Lot 4. Supply of filing cabinet and office furniture (NG/PUTOR/GDS/NCB/23/04)</b>	
UKS Filing Cabinets - single, 4 layers	9
UKS Metal filing cabinet - Double door with 5 storage level	2
Executive 3 double door cabinet with glass front	2
4-in-1 Workstation (non-executive, 2x2.5ft per capita space), metal leg & HDF Board	50
4-in-1 Workstation (executive, 2x4ft per capita space)	4
Classroom fixed 2-in-1 table & chair	63
Classroom tables - 3x 6 ft, foldable, wooden top	30
YF 2.4m executive table with extension desk and mobile file drawer unit	2
YF 1.8m executive table with extension desk and mobile file drawer unit	12
YF 1.4m executive table	10
Executive non-swivel chair	28
Standard non-swivel chair	36
Wave Executive swivel chair	13
Y17 executive swivel chair	2
Standard swivel chair	11
Plastic chairs with metal legs	48
Rectangular plastic foldable tables with metal legs	16
Upholstery - 3 sitter, leather	9
Upholstery C-arm single sitter, leather	17
Rectangular Central Table (Glass top)	2
Round Central Table (Glass top)	7
Round, 3ft diameter, 2 ft high wooden single stand table	3
Round, 3ft diameter, 4 ft high wooden single stand table	3
Conference table, u-shaped 3.4x0.60m (all sides) + 1-shaped 2.0x0.60m + 2.5x0.75m	1
Conference table, 6 x 2m(widest), oval, 20-seater capacity	1
Conference table, 2 x 1m(widest), oval 6-seater capacity	2
Suit hanger	10
Security safe box 2.3 cubic feet digital, double key lock and password 12.99" L x 15.75" W x 22.83"H	1
<b>Lot 5: Supply of photographic equipment (NG/PUTOR/GDS/NCB/23/05)</b>	
Nikon D7000 16.2-megapixel digital single-lens reflex professional camera	1
Panasonic 24.5mm wide angle 1xx optical zoom 4k/FHD-AU-AX90 video camera	1
UNIC professional heavy duty digital video camera tripod stand	1
LED Daylight photo studio film lighting	1
<b>Lot 6: Supply and installation of blinds (NG/PUTOR/GDS/NCB/23/06)</b>	
PUTOR Branded PVC vertical blinds	lot
<b>Lot 7: Supply and installation of Generator (NG/PUTOR/GDS/NCB/23/07)</b>	
150 KVA Perkins, 100% copper generator	1
<b>Lot 8: Supply and installation of Transformer (NG/PUTOR/GDS/NCB/23/08)</b>	
300 KVA 33/0415KV Transformer	1
<b>Lot 9: Minor Construction (NG/PUTOR/GDS/NCB/23/09)</b>	
Construction of driveway, gatehouse, gate, generator house and transformer base	

**Mandatory Eligibility Requirements for Qualification:**

- i. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 2 and Form CAC 7 (or CAC 1.1);
- ii. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2020, 2021 & 2022) valid till 31<sup>st</sup> December, 2022; And Annual Turnover of Fifty Million, for Lots 1, 2, 4, 7 and 8
- iii. Evidence of Current Pension Clearance Certificate valid till 31<sup>st</sup> December 2023;
- iv. Evidence of Current Nigeria Social Insurance Trust Fund (NSITF) Clearance Certificate valid till 31<sup>st</sup> December, 2023;
- v. Evidence of Current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2023;
- vi. Evidence of Valid Registration as a Contractor in the University of Port Harcourt;
- vii. Verifiable documentary evidence of at least three (3) similar jobs executed in the last (5) years including letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;
- viii. Bureau of Public Procurement (BPP) Interim Registration Report (IRR) for 2022.
- ix. Sworn Affidavit:
  - a. Disclosing whether or not any officer/staff of the department or centre making the requisition, or the University of Port Harcourt is a former or present Director, Shareholder or has any pecuniary interest in the bidder, and to confirm that all information presented in its bid are true and correct in all particulars.
  - b. That the Company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibilities if engaged
- x. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company's Letter Head Paper bearing among others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No), e-mail address and duly signed by the authorized officer of the Company.

**4. SUBMISSION OF TENDER DOCUMENTS**

Prospective bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with soft copies of the financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid". Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to: The Procurement Officer: Top Flood, Wing B, Tetfund 7-in-1 Building, Africa Centre of Excellence in Public Health & Toxicological Research, University of Port Harcourt. Envelop should be clearly marked with the name of the project, Lot number/reference and evidence of payment of a non-refundable fee of N10,000.00 per Lot, **ACE-PUTOR APPLICATION FEE** through REMITA. Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder. Envelop should be dropped in the designated Tender Box in the office of the Secretary in ACE-PUTOR not later than 12:00 noon on **Thursday 4<sup>th</sup> May 2023**. Bidders/representatives should sign the Bid Submission Register in the Office of the Secretary as ACE-PUTOR will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact 08033396277, E-mail: [nichabule85@gmail.com](mailto:nichabule85@gmail.com)

**5. OPENING OF BIDS**

Bids will be opened after the deadline for submission at **12:00 noon on Thursday 4<sup>th</sup> May 2023** at Top Floor, Wing B, TetFund 7-in-1 Building, Africa Centre of Excellence in Public Health & Toxicological Research, University of Port Harcourt.

**6. GENERAL INFORMATION**

- i. Bids must be in English Language and signed by an official authorized by the bidder;
- ii. Bids submitted after the deadline for submission would be returned un-opened;
- iii. Bidders must not bid for more than two (2) Lots;
- iv. For Lots 4, 5, 7 & 8 Bidders are advised to reach the Procurement Officer for details before quoting.
- v. Bidders/representatives and members of the public can be present at the bid opening venue.
- vi. All costs in preparation of the bid will be borne by the bidders; The Africa Centre of Excellence in Public Health and Toxicological Research is not bound to shortlist any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.
- vii. Bidders can also visit the ACE-PUTOR website at [www.aceputoruniport.edu.ng](http://www.aceputoruniport.edu.ng) for this advert publication and additional information

**Signed  
REGISTRAR**