



**MINUTES OF THE MAIDEN MEETING OF PUTOR ACADEMIC BOARD HELD ON
TUESDAY, 12TH FEBRUARY, 2019 AT CEFOR MEETING ROOM**

START TIME: 12:04 p. m

END TIME: 14:07

DURATION: 2 Hrs 03Mins

#Participants: 12

AB/ACE-PUT/001

MEMBER

A. PRESENT

1. Dr Daprim Ogaji Centre Leader
2. Dr Seye Babatunde – Director, Centre for Health and Development
3. Prof. Onyewuchi Akaranta Coordinator (CEFOR/PUTOR)
4. Prof. Chukwuocha Ephraim Dean Faculty of Sciences
5. Prof. Anthonia A. Okerengwo – Dean School of Graduate Studies
6. Dr Charles Tobin-West – Postgraduate Coordinator, Preventive and Social Medicine
7. Dr Kingsley C. Patrick-Iwuanyanwu – Centre Academic Coordinator
8. Dr Anthonet N. Ezejiofor – Representing Deputy Centre Leader
9. Prof Ogonna Okorie – Dean, Faculty of Pharmacy
10. Prof Samuel Uzoigwe – Dean, Faculty of Clinical Sciences
11. Dr Faith Diorgu – Head, Department of Nursing Science

B. SECRETARY

Confidence Igwe

Admin Head /Desk Officer

C. ABSENT

Director, Centre for Marine Pollution Monitoring and Seafood Safety
Provost, College of Health Sciences

AB/ACE-PUT/002**OPENING**

The Centre Leader, Dr Daprim S. Ogaji declared the meeting open by 12:04 p.m. after an opening prayer by Dr Anthonet N. Ezejiofor. The Centre Leader in his opening remark welcomed every member and informed the Academic Board that the Board is meeting for the first time due to the long strike of ASUU and he believes that things would be done properly.

He quickly ran a brief of what has been happening before now and thanked everyone for their inputs so far especially the coordinator of CEFOR and PUTOR Prof. Onyewuchi Akaranta for his eminent support.

The Centre Leader informed the Academic Board that PUTOR is not just doing research but also focused on increasing the quality and relevance of post-graduate education as well as support regional specialization and applied research and promote University Industry linkage and better regional and international coordination because as a Centre we are set up to congregate highly skilled human resources and produce highly skilled individuals and professional with higher degrees.

AB/ACE-PUT/003**AGENDA**

The agenda was adopted as presented by a motion moved by Prof. Ogbonna Okorie and seconded by Dr Anthonet N. Ezejiofor.

AB/ACE-PUT/004**MATTERS ARISING****1. Challenges/Expectations from PUTOR**

The Centre Leader informed the Academic Board that the expectations of PUTOR in terms of addressing the Developmental challenges of oil and gas activities, Health concerns, weak health systems and poor health indices, poor investment and funding of higher education and critical shortage of human resource was to produce industry-ready professionals who are equipped with necessary skills to solve local problems arising from oil and gas activities.

He informed the Board that the expectations from PUTOR include establishing regional partnerships and increase regional faculty involvement and students enrolment in PUTOR, Support staff and students participation in outreach experience in eligible academic institutions, industries and private sector, Develop new and revise existing Masters and PhD programmes in Public health, toxicology, public health nutrition and midwifery/child health nursing, These are in addition to

delivering short courses in topical areas of public health and toxicology for faculties and mid-level professionals in the industry.

2. PLANS AND TARGETS OF PUTOR

The Centre Leader presented the plans and targets of PUTOR to the Academic Board and informed the Board that it has to do with the Disbursement Linked Indicators (DLIs) and PUTOR Projected outputs from 2019 to 2022 Cumulative Target values.

3. PUTOR APPROACH

The Centre Leader informed the Academic Board that PUTOR would adopt the best approach in achieving its set goal and to see that it meets the following:

NUC regulation standard and UniPort requirements, Attract students and academics from diverse disciplines within the region, All programmes designed to promote equity, excellence and integrity, Modular course structure, Local relevance and need to produce industry-ready professionals, Students and staff internships and outreach, Strong partnerships with industry/sector/academic institutions, Effective team work and monitoring system, Mainstreaming Centre's activities into UniPort's strategic plan and entrenching Programme sustainability from commencement.

4. PUTOR'S COORDINATION AND MANAGEMENT

The Centre Leader informed the Academic Board that its membership include all Deans of Faculties and Directors of Centres related to PUTOR, Dean of the School of Graduate Studies, Graduate studies coordinators of the collaborating Departments in the Centre. He also informed the Board that the Academic Board is chaired by the Centre Leader or Deputy Centre Leader or the Academic Programme Coordinator and a secretariat support provided by the Administrative officer of the Centre.

5. TERMS OF REFERENCE OF THE ACADEMIC BOARD

The Centre Leader informed the Academic Board that its terms of reference in PUTOR is to coordinate and control the quality of the graduate tuition in the Centre, Review application for post graduate admission and make recommendation to the Centre and the host University's School of Graduate Studies, Promote group and multi-disciplinary academic training programme in the Centre, carry out other functions assigned to the Academic Board by the Centre's Board and School of Graduate Studies and make sure regular attendance of students during lectures and other academic activities are achieved.

6. PUTOR'S PROPOSED ACADEMIC CALENDAR

The Centre Leader, Dr Daprim S. Ogaji presented PUTORs proposed Academic Calendar to the Academic Board for consideration and approval as he also explained the new Academic Programmes. He informed the Board that programme approval would be done in February/March 2019, Programme advert (new programmes) would be in March/April 2019, Students' enrolment screening would be in April 29th and 30th, Commencement of training would be in May 1st, Formal launch of PUTOR in UniPort would be in May 13th and 14th 2019, Observe international accreditation team to CEFOR would be in May 22nd and the visit by NUC team to PUTOR would be in August 2019. The Board deliberated on these proposals and they were all accepted.

7. EXPECTED IMPACTS OF PUTOR

The Centre Leader presented the expected impacts of PUTOR on the host University which has to do with the upgrade of teaching facilities in collaborating departments; new pedagogy/andragogy, faculty/college – wide ICT driven MIS; support for research activities and staff. He explained the impact on industry which has to do with short courses, manpower, innovations and immediate Community which deals with Community service, improved environmental and public health profiles.

The Centre Leader explained the planned impact of PUTOR on Nigeria which has to do with remediating effects of oil and gas activities, policy debate, health systems development, shared learning experience, enhanced regionalization policy and health systems strengthening.

The Academic Board after due deliberations and considerations noted the information and presentations made by the Centre Leader and decided as follows;

1. That once approval is given from senate PUTOR will start advert in two national dailies in addition to UniPort news and PUTOR website.
2. That the advert should be one (1) month
3. That student's enrolment screening should be on 18th and 19th April 2019
4. That short listing of students should be on 8th April 2019
5. That commencement of training should be on 5th May 2019
6. That formal launch of PUTOR in UniPort should be on 13TH and 14th May 2019
7. That observe international accreditation team to CEFOR would be on 22nd May 2019
8. That the visit of NUC team to PUTOR should be in August 2019
9. That those that studied Microbiology and Food Science and Technology are eligible to apply for the PhD programme in Public Health Nutrition.
10. That the course codes for the programmes should be serialized
11. That every student in the PGD, MSc and PhD programmes must undertake the one-month induction course

The Board then approved the following;

1. The proposed approach to academic training for PUTOR
2. The submission of new programmes subject to correction
3. The revision of existing programmes in collaborating Units
4. The commencement of preparations towards national accreditation of all programmes in collaborating Units and in the Centre.
5. The academic calendar as adjusted by the Academic Board of the Centre.

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ADJOURNMENT

In the absence of any other matter the motion for adjournment was moved by Dr Charles Tobin-West and seconded by Prof Best Ordinioha representing the Dean of Clinical Sciences.

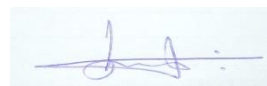
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CLOSING

The meeting came to an end at 2:07 p. m after a closing prayer by Prof. Onyewuchi Akaranta.



Dr Daprim Ogaji
Chairman, Academic Board



Confidence Igwe
Secretary