



MINUTES OF THE 2ND MEETING OF PUTOR ACADEMIC BOARD HELD ON THURSDAY, 2ND MAY, 2019 AT CEFOR MEETING ROOM (WORLD BANK)

START TIME: 12:15 p. m

END TIME: 15:20 DURATION: 3Hrs 05Mins

#Participants: 13

AB/ACE-PUT/007

MEMBER

A. PRESENT

- | | |
|--------------------------------|--|
| 1. Dr Daprim Ogaji | Centre Leader |
| 2. Prof. Chukwuocha Ephraim | Dean Faculty of Sciences |
| 3. Iyeopu Siminilayi | Provost, College of Health Sciences |
| 4. Prof. Anthonia A. Okerengwo | Dean of Graduate School |
| 5. Dr A. O.Asimiea | Director, Marine Pollution Monitoring and Seafood Safety |
| 6. Dr Charles Tobin-West | Postgraduate Coordinator, Preventive and Social Medicine |
| 7. Dr Anthonet N. Ezejiofor | Acting Deputy Centre Leader |
| 8. Ogbonna Okorie | Dean, Faculty of Pharmaceutical Sciences |
| 9. Best Ordinioha | Assoc. Dean, Faculty of Clinical Sciences |
| 10. Dr Faith Diorgu | HoD, Nursing Science |
| 11. Mrs Isagua Nengi M | Project Accountant |
| 12. Mrs Rosannah Worlu | Student Enrolment Officer |

SECRETARY

Confidence Igwe Admin Head /Desk Officer

ABSENT (WITH APOLOGY)

| | |
|-----------------------------------|-------------------------------------|
| Prof. Onyewuchi Akaranta | Coordinator (CEFOR/PUTOR) |
| Dr Kingsley C. Patrick-Iwuanyanwu | Academic Programme Co-ordinator/M&E |
| Dr Seye Babatunde | Research Team Leader |

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OPENING

The Centre Leader, Dr Daprim S. Ogaji declared the meeting open by 12:15 p. m after an opening prayer by Prof. E. O. Chukwuocha. The Centre Leader in his opening remark welcomed all Academic Board members to the 2nd meeting. He informed the Academic Board that all the Centre's postgraduate programmes forwarded to the senate by the School of Graduate Studies were approved during the 441st Senate Meeting. The Centre had subsequently sought a change in nomenclature of one of the PhD programme from Public Health Nutrition to Nutritional Biochemistry/Toxicology in line with preliminary suggestions provided by the World Bank Subject Expert. This latter change has also been approved by the Senate of the University of Port Harcourt.

The Academic Board was informed that as at 2nd May 2019 6 PGD, 14 PhD, 33 MSc applications have been received - 42 are Nigerians while 11 were regional (Ethiopian - 8, Ghana - 2 and Cameroun – 1) applicants. He informed the Board of the draft implementation plan, handbook and research guide which had been sent to Academic Board Members as well other relevant stakeholders for their reviews.

The Board was updated on progress made in reaching out to all PUTOR' potential Partners cutting across all the disciplines – Public Health, Toxicology, Biochemistry and Nursing. The request for formal MOUs signed by the Vice Chancellor had been sent to all 59 of them but only one as of 2nd May, 2019 had been signed and returned.

The Board was also informed that PUTOR temporary office was almost ready as the Vice-Chancellor has approved a wing at the Academic Staff Building. Some of the outstanding activities left for the first DLI are the formal launch and project management certification by core staff.

AB/ACE-PUT/009

AGENDA

The items in the agenda were read and adopted after a motion moved by Prof. Ogbonna Okorie and seconded by Nengi Isagua

AB/ACE-PUT/010

ADOPTION/CORRECTION OF 1ST MINUTES OF PUTOR ACADEMIC BOARD HELD ON 12TH FEBRUARY, 2019

The minutes of the 1st meeting of PUTOR Academic Board held on 12th of February 2019 were read and adopted by the motion moved by Prof. E. O. Chukwuocha and seconded by Prof. Ogbonna Okorie.

The following corrections was made.

“Dean, Faculty of Pharmacy; in page 1 under present no 9 to read Dean, Faculty of Pharmaceutical.

AB/ACE-PUT/011

MATTERS ARISING

1. Implementation Plan

The Centre Leader Dr Daprim S. Ogaji informed the Board that as a working tool, the implementation plan had been sent to members to make inputs.

The Board noted the information.

2. PUTOR Calendar

The Centre Leader Dr Daprim S. Ogaji informed the Board that the screening of the prospective students would be on 15th and 16th May, 2019 while the PUTOR formal launch would be on 17th May, 2019 and the visit by NUC Team to PUTOR would be in August, 2019.

The Board noted the information and recommended that the screening should be just one (1) day 15th May, 2019 to enable members prepare for the formal launch on the 17th May, 2019.

3. Applications

The Centre Leader Dr Daprim S. Ogaji briefly informed the Board that as at 2nd May, 2019 online 50 applications have been made (PGD 6, MSc MCHN 30, PhD NBT 9, PhD EVH 2 and PhD EVT 3). The Board noted the information.

4. Challenges

The Centre Leader Dr Daprim S. Ogaji informed the Board that the Centre is facing some challenges with payments of charges by the regional students and some National students because the Centre is using the UniPort Community bank which does not allow online payment. He informed the Board that the Centre had permitted the regional students to make relevant payments when they arrive Nigeria.

The Board was informed of the progress made in getting temporary offices, classrooms, furniture, involvement of across faculties and departments, collation of research outputs from collaborating units, formation of regional partnerships, increase regional faculty involvement and students’ enrolment in PUTOR, Increased academic productivity by Centre’s student and faculty through academic publications and attraction of research grants.

He also informed the Board that the Centre has opened a TSA account but that the remita platform which would enable deposits into this account was not yet ready.

The Board noted the information and directed that the Centre Leader and Project accountant should follow up with CBN to get the remita account ready for PUTOR.

5. Accommodation for Regional students

The Centre Leader Dr Daprim S. Ogaji informed the Board that the regional students are all on scholarship and additionally, accommodation would be provided for them.

The Board noted the information and recommended that an accommodation committee be set up to handle the challenges of accommodation for regional students.

The Board also recommended that the Centre Leader with the Accommodation Committee should discuss with the Dean, Students' Affairs and other stakeholders in the University to ensure the issues with accommodation are sorted.

6. Course Code

The Centre Leader Dr Daprim S. Ogaji presented the Timetable for PhD from 2019 to 2022; 2018/2019 MSc Programme and 2018/2019 PGD programme to the Board for discussion and approval.

The Academic Board approved the training Calendar and Course codes for PUTOR Programme. The Board also approved the time table for Post graduate Diploma in Fertility Nursing Education, MSc in Midwifery and all PhD Programmes.

The Board then recommended as follows:

1. That the time allocated for courses in the MSc programme in Midwifery should be reduced from 1 month to 2-3 weeks depending on the credit load. This was to create more time for the students to attend to their research and graduate within the timeline of 1 year.

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ADJOURNMENT

In the absence of other matter, Prof. Ogbonna Okorie moved the motion for adjournment and seconded by Dr Faith Diorgu.

AB/ACE-PUT/013

CLOSING

The meeting came to an end at 3:20 p. m after a closing prayer by Mrs Isagua Nengi M.



Dr Daprim Ogaji
Centre Leader



Mr Confidence Igwe
Secretary